Edith Creek Primary School

Medical Processes

Medical Conditions
When enrolling your child, you will be asked to provide medical details on the Enrolment Form. At the beginning of each year you will receive a Validation Form. It is important to list your child’s medical condition/s and update their medical status on the Validation Form. We also require a copy of any Medical Action Plans provided by your doctor or any other health care professionals. This information is for use by school staff that need to know details of any medical condition your child may have and any allergies you know of.
For students with serious Medical Conditions the school requires an up to date Medical Action Plan before they can go on an excursion.
We have staff with current qualifications in First Aid.

Medication
Education Departmental guidelines do not permit administration of non-prescriptive oral medication.
If a student is required to take medication at school, parents must supply written authority from themselves and from a medical professional (e.g. doctor or pharmacist). To dispense medication the authority must provide the necessary medicine and dosage details. The medication will be kept securely in the school office and two staff members will issue the medication.
A copy of the Parent Authorisation and the Medical Professional Forms are in the back of this booklet.
More copies are available at the school office.
All medication must be in date to be administered. We will alert parents and guardians when medications are past the expiry date. Students will not be able to go off campus if their medication is ‘out of date’.

Sickness
If a student is feeling unwell they should notify their teacher, who will direct the student to a qualified First Aid Officer for assessment. If considered necessary, the Officer will contact parents or guardian.
Sometimes it is necessary for parents/guardians to collect their sick child. This is the case for any infections condition (suspected or confirmed), as well as general unwellness effecting a student’s ability to function in the classroom.